

A few patterns for working with Institutional Clients:

There are MULTIPLE CLIENT Stakeholders

- Design Committee
- Facilities & Operations
- Project Managers- Design & Construction
- Trustees & Donors
- Wider Community

DESIGNING A PROCESS as much as a PROJECT

- Prepare a complete workplan and schedule the dates
- Establish a regular meeting day & time
- Limit Design Committee size to less than 8 if possible
- Publish agendas ahead of time
- Publish meeting minutes and expect follow up (review at the next meeting)
- Make it fun.

A few patterns for working with Institutional Clients:

#### METRICS of Understanding Energy

- Explain the relevant energy metrics – don't assume everyone knows
- Energy Use Intensity- existing and proposed
- Air tightness and R values- cfm75 per square foot of shell
- The Design Committee needs to know to make decisions

#### CAMPUS STANDARDS

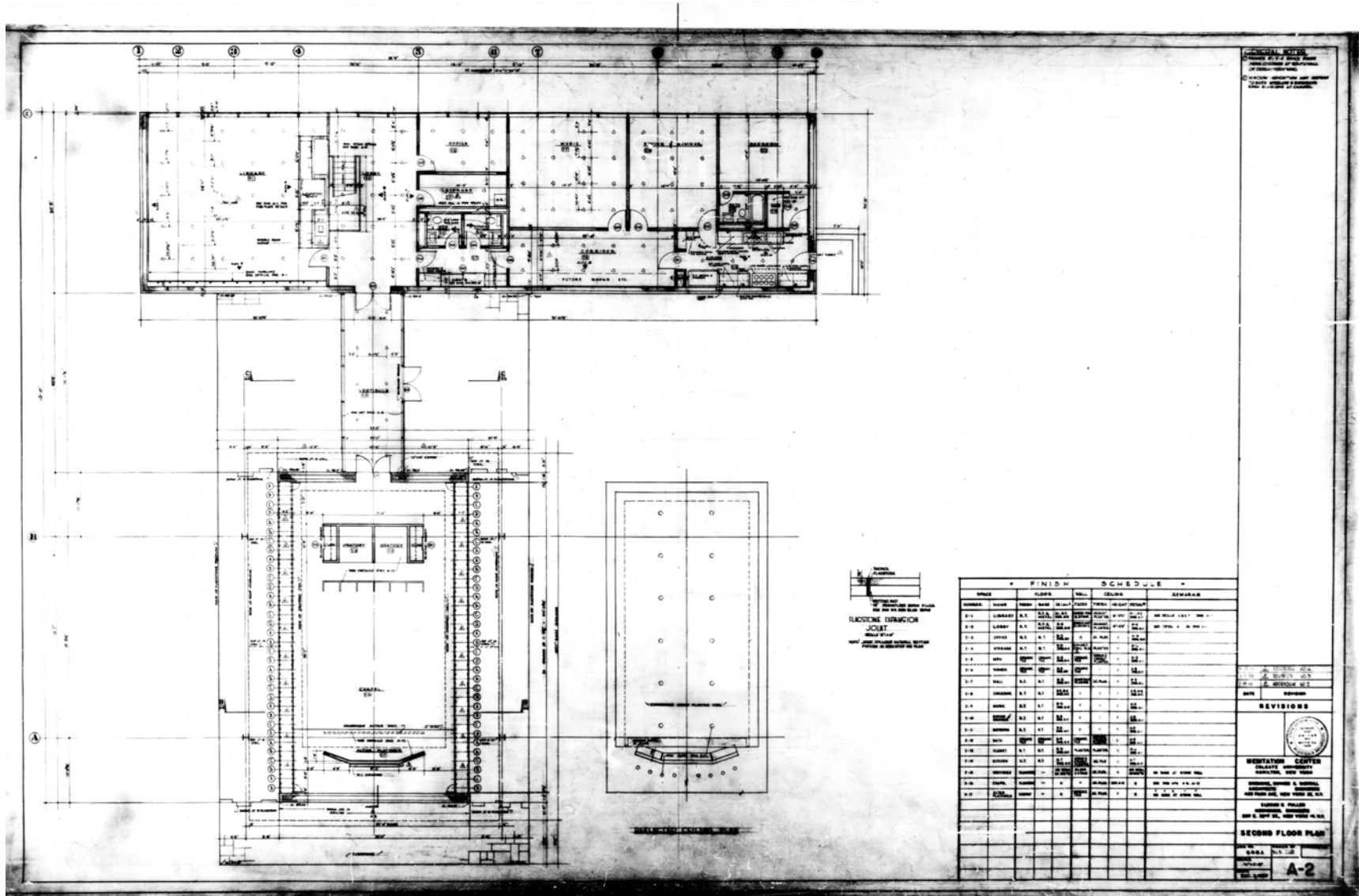
- Are they current?
- Are they simply wrong?
- Who's responsible for checking and fixing?

#### PROJECT MANAGERS

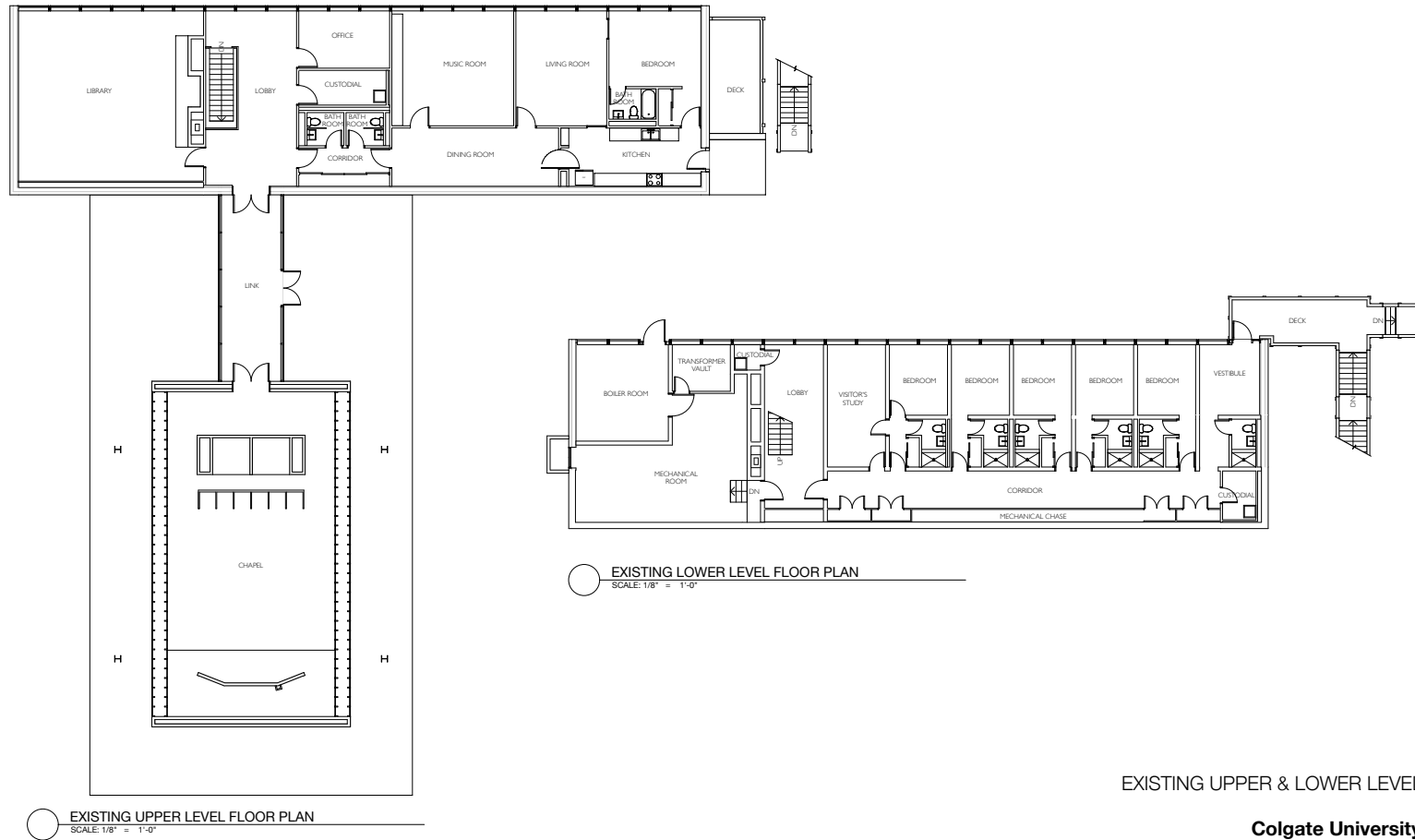
- Half the job is designing a process that is easy for them and makes them look good. (repeat clients)
- The other half is Architecture.

### Project Goals from the RFP:

- Protect and preserve the architectural integrity and historical significance of Chapel House
- Make extensive deferred maintenance renovations and accessible upgrades including an elevator.
- Full window and roof replacement.
- Complete Electrical and LED lighting upgrade
- Replace HVAC with efficient systems (ground source heat pump)
- Install Sprinklers
- Entry provisions for coats, hats, and boots
- Re-upholster unique original furnishings and new where required.







X1

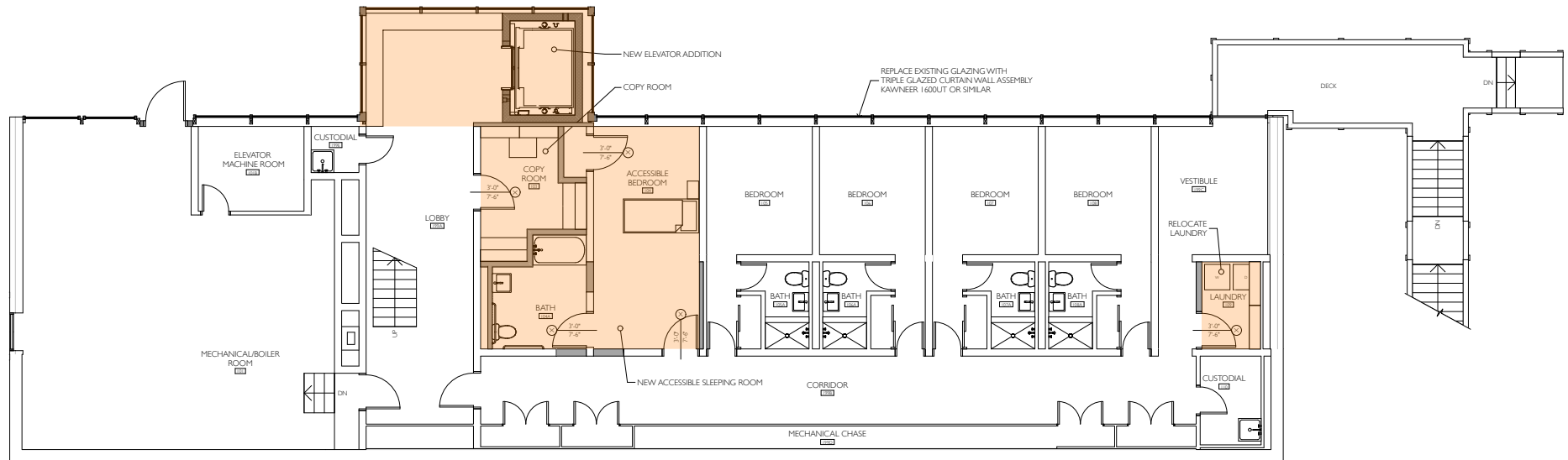
EXISTING UPPER & LOWER LEVEL FLOOR PLANS

Colgate University Chapel House  
Schematic Design  
24 September 2015

c&h architects

FILE: 15-010-001-CHAPELHOUSE\_PFD-014-101715





A0.1

PROPOSED LOWER LEVEL DORMITORY FLOOR PLAN

**Colgate University Chapel House**  
Schematic Design  
24 September 2015

c&h architects

